

Pensby Runners Committee Meeting

27th February 2020 @ 8pm

Heswall Squash Club

Agenda

Attending:

Nigel Crompton (Chair), Dave Green, Ralph Pawling, Ian Shorrock (Treasurer), Peter Gately, Kate Carter, Antony Dala, Emily Astley (Secretary – Minutes)

Apologies:

Andy Sumner, DanBruffell

Items from previous meeting:

- **AGM Meetings to be ratified by Emily and placed on Committee website.**

Agenda Items:

- Welcome to new committee members, Kate Carter, Ian Shorrock, Peter Gately and Antony Dala.

- **Banking and Signatories**

Previous signatories, Andy Morley, John Keyworth and Roy Fisher – all to be removed.

New signatories – Ian Shorrock, Kate Carter, Nigel Crompton provided with administrative forms to complete and share with bank.

- **Tuff Nutz – March 2020**

Tasks Outstanding:

- Race Packs.

NC

- Ralph to email task leaders – to finalise tasks RP
- Items needed for Tuff tasks – Ralph to compile a list of what items needed
- List of prizes. Winner for each category. NC
 - Mens Full / Mens Half
 - Womens Full / Womens Half
 - Mixed Full / Mixed Half
- Nigel to organise paper cups and water bottles NC
- Email to Pensby volunteers to bring chairs - RP
- Nigel to organise race numbers and pins NC
- Trophies – Nigel to collect trophies from previous year. NC
- Nigel to get gazebos with sides NC
- Cakes – people to volunteer. Ralph to email RP
- Ralph to create anagrams for TuffNutz RP

- **Roles and responsibilities**

Discussion followed about clarity of roles, and developing brief description of committee roles. Discussion around key tasks of Club as a whole, the sharing of knowledge around specific tasks in a central manner, and having a core calendar of events for the club.

List started on an Excel database, to be shared among committee and populated as an ongoing task.

- **Membership**

As of today = 119 current members – 1st claim members, 4 other 2nd claim members.

Need 150 members to get reduced Squash Club rates by 1st March. £5 to be added on Tuesday 3rd March to fees. Nigel has sent reminder email out today.